
EMMA JONES, PHD

Grant Writing and Strategy Consultant

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PROFESSIONAL SUMMARY

I've raised over \$20M in grant funds for a variety of nonprofit organizations in my career from private, state, federal, and local funding agencies. I have special expertise in the areas of mental health, domestic violence services, trauma-informed work, juvenile justice, and anti-human trafficking efforts, among others.

WORK HISTORY

Owner and Principal, 07/2017 to Current

Emma Jones, PhD, Grant Writing and Strategy Consultant – Pleasanton, CA

I help my nonprofit clients achieve their grant-related fundraising goals, whether by writing grant proposals, designing systems for grant writing and management, or offering high-level strategic coaching and analysis of funding streams. I also provide leadership coaching to those new to executive-level leadership and work with teams in need of facilitation, mediation, and/or consensus building. Contact emma@emmajonesphd.com for more information or to schedule a phone consultation.

Director of Grants, 06/2015 to 07/2017

Catholic Charities of the East Bay – Oakland, CA

- Built a high-functioning Grants Department from the ground up during a time of organizational turmoil. This included creating all infrastructure: hiring staff; creating job descriptions, systems, and workflows; establishing data tracking and quality assurance systems; and implementing high-level strategy to achieve outcomes.
- Attracted \$4M from new governmental revenue streams and increased foundation funding by 30%.
- Oversaw all aspects of grant writing and management including cross-departmental collaboration for proposal content creation, deadline management, cash flow projection and management, proposal budgeting, interfacing with the Board of Directors, writing grant proposals, and overseeing reporting and contract compliance.
- As a member of the Executive Team, worked closely with Programs, Finance, Board of Directors, and other team members in making key agency decisions and recommendations to drive business and program strategy.
- Instrumental in the financing and design of Claire's House, a new therapeutic living community for child victims of sex trafficking. Worked with stakeholders including clinical staff, survivor leaders, law enforcement including the District Attorney's Office, Alameda County Social Services and Behavioral Health, Church officials, politicians, and others to help design and oversee this start-up.
- Raised \$1M in support of Claire's House.
- Completed a week-long (40 hour) training in Atlanta, GA regarding direct care for minors who are victims of sex trafficking. Training included strengths-based interventions, trauma-informed care, substance abuse, family systems, and solution focused therapy.
- Oversaw, coached, developed, and evaluated two FTE staff, one independent contractor, and one intern.

Grants Writer/Grants Manager, 08/2011 to 06/2015

STAND! For Families Free of Violence – Concord, CA

- Variety of positions with increasing responsibility at a large organization providing comprehensive domestic violence and child abuse intervention, prevention, and clinical services in Contra Costa County.
- Completed 50-hour domestic violence and child abuse training as mandated by the State of California.
- Wrote and managed grants from private and public funding sources (including federal, state, county, and city) totaling approximately \$4M per year to fund family violence intervention, prevention, and treatment programs including batterer intervention programs.
- Led a staff committee of Change Agents to create a more trauma-informed workplace, working with ZiaPartners consultants, experts in creating Comprehensive Continuous Integrated Systems of Care to address complex behavioral and mental health challenges.
- Completed a week-long (40-hour) Strategies for Trauma Awareness and Resilience (STAR) training, covering topics in trauma and restorative justice research and practice.
- Partnered with public and private stakeholders including other CBOs, law enforcement, County offices, legal aid entities, school districts, and others to develop programming and funding proposals.

Instructor, 09/2006 to 06/2011

University of Oregon – Eugene, OR

- Taught a variety of Philosophy and Women's Studies courses including Ethics, Gender Studies, Existentialism.
- This involved many skills including group facilitation, mentoring and evaluation, curriculum design, creation of a comfortable and productive learning environment, public speaking, and discipline and organization.
- Supervised four Teaching Assistants.

EDUCATION

M.A.: Counseling Psychology, Expected 2018

California Institute of Integral Studies - San Francisco, CA

- Coursework in pursuit of the MFT in California, including Family Systems, Child Therapy, Couples Therapy, Trauma, Psychodynamics, Gestalt, Alcohol and Chemical Dependency, and more.

Ph.D.: Philosophy, 2011

University of Oregon - Eugene, OR

- Completed a doctorate in philosophy with a certificate in women's and gender studies. This included successfully writing and editing a 250-page dissertation in the span of six months.

M.A.: Philosophy, 2009

University of Oregon – Eugene, OR

B.A.: Liberal Arts/Philosophy & Literature, 2006

Eugene Lang the New School for Liberal Arts - New York, New York